

COUNCIL MEETING
Tuesday, August 29, 2023 6:00 PM

Council Chambers or Zoom

<https://us06web.zoom.us/j/88982525535?pwd=VzIXOU5taldoYkgySUdTcldqSUVGQT09>

Meeting ID: 889 8252 5535 Passcode: 675736

One tap mobile: 929-205-6099

Page	Item
	1. Call to Order – 6:00 pm
	2. Adjustments to the Agenda
	3. Visitors and Communication
	4. Consent Agenda
4.	A. Approval of Minutes
	i. Regular City Council Meeting of Tuesday August 22, 2023
	B. City Warrants
	i. Approval of City Warrants from Week of August 30, 2023
	C. Clerk’s Office Licenses and Permits
7.	D. Designate the Manager as voting delegate at the 2023 VLCT Town Fair
8.	E. Authorize the purchase of replacement rescue tools and air bags for the Fire Department
	F. Accept the resignation of committee/board volunteers:
13.	i. Pete Fournier, Development Review Board, At-Large
15.	ii. Jeffrey Tuper-Giles, Development Review Board, Ward I
16.	iii. Ellen Sivret, Cemeteries Committee
17.	iv. Michael Hellein, Transportation & Public Works Committee
18.	v. Mark Martin, Transportation & Public Works Committee
	5. City Clerk & Treasurer Report
	6. Liquor/Cannabis Control Boards
	7. City Manager’s Report
	8. New Business
19.	A. First Reading and Public Hearing Warned 6:15PM: Accessory Dwelling Unit Zoning Revision . (Mayor)
	B. Flood Recovery Updates (Manager)
21.	C. Approve merging CV Council on Aging and RSVP voter-approved funding requests (Clerk)
	9. Upcoming Business
	10. Round Table
	11. Executive Session –As Needed
	12. Adjourn

The next meeting of the City Council is scheduled for Tuesday September 12, 2023.

The portion of this meeting starting at 6:00pm will be taped for re-broadcast on Channel 192 CVTV and will be re-broadcast on Wednesday at 9:00 a.m. and 12:00 noon CVTV Link for meetings online – cvtv723.org/

NO OTHER MEETINGS AND EVENTS



City of Barre, Vermont

6 N. Main St., Suite 2
Barre, VT 05641
www.barrecity.org

R. Nicolas Storellicastro
City Manager
(802) 476-0240
citymanager@barrecity.org

MEMO

TO: City Council
FR: The Manager
DATE: 8/25/2023
SUBJECT: Packet Memo re: 8/29/2023 Council Meeting Agenda Items

Councilors:

As a reminder, the Council meeting on Tuesday, August 29, 2023 will begin at 6:00 PM. The next Council after Tuesday will be Tuesday, September 12, 2023.

The following notes apply to packet support materials for the Subject Council Meeting Agenda.

4-E: Authorize the purchase of replacement rescue tools and air bags for the Fire Department

Despite our unknown revenue picture, I made the difficult decision to recommend the Council approve the \$71,370 purchase of replacement rescue tools and air bags for the Fire & Emergency Medical Services Department. We are still reviewing data to understand the full impact of the flood on the City's finances. Despite that uncertain outlook, I decided to recommend this purchase because it is replacing nearly 20-year old equipment that is now well beyond its useful life, as recommended by industry experts. I am pleased that the Department found solutions that came in \$9,000 under budget.

8-B: Flood Recovery Updates

There is no item in the packet for this item. I will present a PowerPoint on Tuesday night with the latest updates from our recovery efforts.

Ground Rules for Interaction with each other, staff, and the general public

- Rules may be reviewed periodically
- Practice mutual respect
 - Assume good intent and explain impact
 - Ask clarifying questions
 - If off course, interrupt and redirect
- Think, then A.C.T.
 - Alternatives – Identify all choices
 - Consequences – Project outcomes
 - Tell your story – Prepare your defense
- Ethics checks
 - Is it legal?
 - Is it in scope (Charter, ordinance, policy)?
 - Is it balanced?
- “ELMO” – Enough, Let’s Move On
 - Honor time limits
 - Be attentive, not repetitive
- Be open-minded to different solutions or ideas
 - Remarks must be relevant and appropriate to the discussion; stay on subject
 - Don’t leave with “silent disagreement”
 - Decisions agreed on by consensus when possible, majority when necessary
 - All decisions of Council are final
- No blame
 - Articulate expectations of each other
 - We all deeply care about the City in our own way
 - Debate issues, not personalities
- Electronics
 - No texting, email, or videogames during the meeting

**Regular Meeting of the Barre City Council
Held August 22, 2023**

The Regular Meeting of the Barre City Council was called to order in person and via video platform by Mayor Jake Hemmerick at 6:00 PM at Barre City Hall, Barre, Vermont. In attendance in person or virtually were: From Ward I, Councilors Emel Cambel and Thom Lauzon; from Ward II, Councilors Michael Boutin and Teddy Waszazak; and from Ward III, Councilor Michael Deering (arrived 7:02 PM). City staff members present were City Manager Nicolas Storellicastro, Human Resources Director Rikk Taft, and Clerk/Treasurer Carol Dawes.

Absent: From Ward III, Councilor Samn Stockwell.

Others Present: NONE

Adjustments to the Agenda:

- Moved the paving contract approval from new business to the consent agenda.
- Added a discussion on post-flood engagement under new business.

Visitors and Communications

Amy Galford asked what the plans are for flood recovery at the City's playgrounds. Manager Storellicastro said they are scheduled to be included in the clean-up efforts being coordinated by Vermont Green-Up this coming Saturday.

Ellen Kaye said the crosswalk signals are included in each traffic cycle at the corner of Elm and Summer Streets, even when not activated. The Manager said the contractor who maintains the traffic signals throughout the City will be on site in the near future, and this will be on their list of locations to look at. There's also been a request to review the traffic lights at the intersection of South Main, Hill and Ayers Streets in advance of the start of school. This intersection will be negatively impacted by the flood-related closing of West Patterson Street. Mayor Hemmerick asked that the intersection be studied for a possible roundabout.

Approval of Consent Agenda:

Council approved the following consent agenda items on motion of Councilor Lauzon, seconded by Councilor Waszazak. **Motion carried.**

- A. Approval of Minutes:
 - i. Special meeting of August 15, 2023.
- B. City Warrants as presented:
 1. Approval of Week 2023-34, dated August 23, 2023:
 - i. Accounts Payable: \$311,256.50
 - ii. Payroll (gross): \$139,126.21
- C. 2023 Clerk's Office Licenses & Permits: NONE
- D. Authorize the Manager to execute contract(s)
 - i. Flood Repair Paving Bid (moved from new business)

City Clerk & Treasurer Report –

City Clerk/Treasurer Carol Dawes reported on the following:

- Tax bills went in the mail today, and the first quarter installment due date is October 2, 2023.

Liquor Control Board/Cannabis Control Board – NONE

City Manager's Report –

Manager Storellicastro reported on the following:

- Green Mountain Transit reported they have four drivers leaving their employ, and they are considering temporary service reductions until those positions can be filled. They intend to spread the service reductions over their service areas, but there will be an impact on the city commuter route. Councilors urged GMT to offer vouchers for cabs, or work with the Community Rides Vermont program available through Capstone.
- The municipal pool closed for the season last week. In spite of rainy weather, usage at the pool was nearly the same as last year. Improvements this season included accepting credit/debit card payments, and installation of the grant-funded sunscreen dispenser.
- The waiver of parking meter fees will expire the day after Labor Day, at which time enforcement will resume.
- Building, electrical and flood hazard permit fee waivers will continue for at least another month. There will be a two-week notification before the waivers expire.
- There have been 52 abatements in the water/sewer billing department due to excess water usage associated with the flooding. Some additional abatements are expected before the bills go out September 1st.
- All City streets have been inspected for debris piles. There are 16 piles that have been identified, and they will be picked up in the near future. Any future debris disposal will be the property owners' responsibility. FEMA provides funding support for debris removal, and those impacted by the flooding are urged to sign up with FEMA before the September 12th, deadline.
- Staff members are working to reschedule the tire disposal event originally scheduled for July.
- Staff members are working to schedule a fall bulky waste disposal event.
- RFPs have been issued for repairs to City-owned buildings, and for hiring a long-term disaster management consultant.

New Business –

A) Authorize the Manager to execute contract(s)

i. Flood Repair Paving Bid

Moved to the consent agenda.

Other) Post-flood recovery engagement (added under adjustments) –

Councilor Lauzon said the City has now solidly transitioned from response to recovery, and suggested there be a series of meetings to allow residents and businesses to share their needs. He suggested the date of the first meeting be before the September 12th deadline to file with FEMA, and that FEMA be present at the meeting to facilitate applications. Manager Storellicastro said he is working with the City's volunteer ad hoc working group to put together such a series of meetings to be facilitated by Vermont Council on Rural Development, similar to the meetings being held in Montpelier.

There was discussion on having FEMA set up booths in various locations in the City to facilitate application registrations, spreading the word about registrations and the community meetings to landlords and tenants, and contacting GMT to provide transportation to and from the meetings.

Upcoming Business –

- August 29th: Planning Commission holding first public hearing for revisions to the accessory dwelling unit (ADU) zoning ordinances.
- August 29th: Downstreet presentation on purchase of South Main Street motel for housing.
- Quarterly updates from finance department re. flood impacts on general fund budget.

Round Table –

Councilor Boutin said there have been discussions with the school about the impact of closing of West Patterson Street due to flood damage.

Councilor Lauzon said he participated in the meeting with Congresswoman Becca Balint earlier this week, and he thanked her for her interest in the City. He thanked the Lions Club for their \$10,000 donation to the Barre Community Relief Fund.

Mayor Hemmerick said he is proud of the way the City has worked towards flood relief and recovery over the past six weeks.

Executive Session – Councilor Lauzon made the motion to find that premature general public knowledge of personnel issues to be discussed would clearly place the City of Barre at a substantial disadvantage should the discussions be public. The motion was seconded by Councilor Waszazak. **Motion carried.**

Council went into executive session at 6:46 PM to discuss personnel issues under the provisions of 1 VSA § 313 on motion of Councilor Lauzon, seconded by Councilor Cambel. Manager Storrellicastro was invited into the executive session. **Motion carried.**

Council came out of executive session at 7:22 PM on motion of Councilor Lauzon, seconded by Councilor Stockwell. **Motion carried.**

The meeting adjourned at 7:22 PM on motion of Councilor Waszazak, seconded by Councilor Stockwell. **Motion carried.**

The open portions of the meeting were recorded on the video platform.

Respectfully submitted,

Carolyn S. Dawes, City Clerk



City of Barre, Vermont

“Granite Center of the World”

**ACTION ITEM BRIEFING MEMO
CITY COUNCIL AGENDA: 8/29/2023**

Consent Item No.: 4-D

AGENDA ITEM DESCRIPTION: Designate the Manager as voting delegate at the 2023 Vermont League of Cities and Towns (VLCT) Town Fair

SUBMITTING DEPARTMENT/PERSON: Mayor Hemmerick

STAFF RECOMMENDATION: Approve designation of the Manager as the City’s voting delegate for the VLCT, Property and Casualty Intermunicipal Fund, Inc. (PACIF), and VLCT Employment Resource and Benefits Trust, Inc. (VERB) annual meetings.

BACKGROUND INFORMATION

The City Manager is attending the VLCT Town Fair to be held on September 26 and 27. As part of the Town Fair, VLCT, PACIF, and VERB will hold their annual business meetings. In order to ensure that the City’s interest and voice is incorporated into these meetings, a voting member must be designated.

EXPENDITURE REQUIRED: N/A

FUNDING SOURCE(S): N/A

RECOMMENDED ACTION/MOTION:

Move to designate Manager Storrellicastro as the voting delegate for the City of Barre at the 2023 VLCT Town Fair.



City of Barre, Vermont

“Granite Center of the World”

**ACTION ITEM BRIEFING MEMO
CITY COUNCIL AGENDA: 8/29/2023**

Agenda Item No. 4-E

AGENDA ITEM DESCRIPTION: Authorize the purchase of replacement rescue tools and air bags for the Fire Department

SUBJECT: Fire & Emergency Medical Services safety equipment

SUBMITTING DEPARTMENT/PERSON: Manager Storlicastro, Chief Cushman

STAFF RECCOMENDATION: Authorize purchase of critical safety/rescue equipment

BACKGROUND:

The City of Barre Fire & Emergency Medical Services Department last replaced rescue tools and air bags in 2004. These tools are used to extricate motorists in motor vehicle accidents to lift heavy debris/material from people who may be trapped underneath it.

Due to the constant changes in the car industry (such as the type and durability of material used to build newer vehicles), it is recommended that hydraulic tools be replaced every 8-14 years. The tools operated by the Fire Department – which are nearly 20 years old – are woefully out-of-date. During routine tests, the tools have experienced failures that in an emergency scene could delay extrication of a victim, delaying transport for potentially life-saving procedures.

In addition, the Department must also replace air bags that were also purchased in 2004. The air bags are used to lift heavy objects from as close to the ground as one inch. These tools are especially critical in Barre given the proximity of the granite industry. The air bags can lift over 30 tons, and have a National Fire Protection Association (NFPA) life expectancy of 10-15 years.

EXPENDITURE AND FUNDING SOURCE: \$71,370.76 from the Capital Improvement Plan Budget. This expenditure came in approximately \$9,000 under the budgeted amount.

The City is recommending this purchase due to the critical life and safety implications and risks of continuing to use equipment that is long past its industry useful life.

LEGAL AUTHORITY/REQUIREMENTS: [City of Barre Procurement Policy](#)

ATTACHMENT: Quote

RECOMMENDED ACTION/MOTION:

Move to authorize an expenditure of \$71,370.76 to purchase replacement rescue tools and air bags.

Sales Order



Industrial Protection Services, LLC

33 Northwestern Drive Salem, NH 03079
 125 Roberts Rd, Ste 4, South Portland, ME 04106
www.ipp-ips.com

Date: 26-Jun-2023

Bill To: David Rubalcaba
 Barre City FD
 15 Fourth Street
 Barre City VT 05641
 802-476-0254

Ship to: Same

david.rubalcaba@barrecity.org

Salesperson	Shipping Method	Purchase Order No
Ed Ashegh	UPS Gnd	

Qty	Item #	Description	Each Price	Line Total
1	159.000.063	PCU50 Cutter	12,686.00	12,686.00
1	159.000.181	PSP50 Spreader	14,522.00	14,522.00
1	159.000.207	PTR50 Ram	10,631.00	10,631.00
6	151.000.583	PBPA287 Battery	870.00	5,220.00
3	151.000.742	PBCH2 Charger	575.00	1,725.00
2	151.000.503	DCPC1 Daisy Chain Cord	13.00	26.00
3	151.000.499	POTC1 On-Tool Charging Cord	102.00	306.00
1	151.001.902	TRE05 Extension Pipe	984.00	984.00

Ed Ashegh

Email: ed@ipp-ips.com
 Cell: 603-327-1546 Fax: 603-458-5958

Quoted Freight Charges

\$ 46,100.00

FIREMATIC SUPPLY CO., INC.

10 Ramsay Road Shirley, NY 11967-4704

802-249-8839

kobrien@Firematic.com

WebSite: www.firematic.com

Quote



DATE 7/17/2023	PAGE 1
QUOTE NUMBER QT109776	
EXPIRE DATE 8/16/2023	

Quoted To	DAVID RUBALCABA BARRE CITY FIRE DEPARTMENT 15 FOURTH ST BARRE, VT 05641
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Ship To	BARRE CITY FIRE DEPARTMENT 15 FOURTH ST BARRE, VT 05641
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CUSTOMER NO. 18743	CONTRACT NO.	PHONE NO. 802-476-0254	SALESPERSON Kevin O'Brien	CUSTOMER PO. NO.
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LINE NO.	ITEM NUMBER	DESCRIPTION	QTY ORDERED	UNIT PRICE	EXTENDED PRICE
1	HAB1316000200	VETTER V1 S.TEC 12 LIFT BAG, 174 PSI	2	351.43	702.86
2	HAB1316000600	VETTER V12 S.TEC 12 LIFT BAG, 174 PSI	2	787.71	1,575.42
3	HAB1316000700	VETTER V20 S.TEC 12 LIFT BAG, 174 PSI	2	895.71	1,791.42
4	HAB1316003500	VETTER V40 S.TEC 12 LIFT BAG, 174 PSI	2	1,891.71	3,783.42
5	HAB1200003000	16' INFLATION HOSE, W/ SHUT OFF, 174 PSI - YELLOW	1	201.43	201.43
6	HAB1200003100	16' INFLATION HOSE, W/ SHUT OFF, 174 PSI - BLUE	1	201.43	201.43
7	HAB1200003200	16' INFLATION HOSE, W/ SHUT OFF, 174 PSI - GREEN	1	201.43	201.43
8	HAB1200003300	16' INFLATION HOSE, W/ SHUT OFF, 174 PSI - RED	1	201.43	201.43
9	HAB266R179	VETTER LIFTING AIRBAG REGULATOR	1	768.86	768.86
10	HAB1200005000	CONNECTABLE DUAL DEADMAN CONTROLLER, ALUMINUM, 174 PSI	1	714.00	714.00

Comments

Amount
By:

10,141.70
Kevin O'Brien

FIREMATIC SUPPLY CO., INC.

10 Ramsay Road Shirley, NY 11967-4704

802-249-8839

kobrien@Firematic.com

WebSite: www.firematic.com

Quote



DATE 7/16/2023	PAGE 1
QUOTE NUMBER QT109748	
EXPIRE DATE 8/15/2023	

Quoted To	DAVID RUBALCABA BARRE CITY FIRE DEPARTMENT 15 FOURTH ST BARRE, VT 05641
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Ship To	BARRE CITY FIRE DEPARTMENT 15 FOURTH ST BARRE, VT 05641
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CUSTOMER NO. 18743	CONTRACT NO.	PHONE NO. 802-476-0254	SALESPERSON Kevin O'Brien	CUSTOMER PO. NO.
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LINE NO.	ITEM NUMBER	DESCRIPTION	QTY ORDERED	UNIT PRICE	EXTENDED PRICE
1	CEPAPX4PTX	APEX 4 POINT DELUXE KIT	1	13,844.06	13,844.06
99	FREIGHT IN	FREIGHT FROM MANUFACTURER	1	495.00	495.00

Comments

Amount 14,339.06
By: Kevin O'Brien

FIREMATIC SUPPLY CO., INC.

10 Ramsay Road Shirley, NY 11967-4704

802-249-8839

kobrien@Firematic.com

WebSite: www.firematic.com

Quote



DATE 6/23/2023	PAGE 1
QUOTE NUMBER QT109248	
EXPIRE DATE 7/23/2023	

Quoted To
 DAVID RUBALCABA
 BARRE CITY FIRE DEPARTMENT
 15 FOURTH ST
 BARRE, VT 05641

Ship To
 BARRE CITY FIRE DEPARTMENT
 15 FOURTH ST
 BARRE, VT 05641

CUSTOMER NO. 18743	CONTRACT NO.	PHONE NO. 802-476-0254	SALESPERSON Kevin O'Brien	CUSTOMER PO. NO.
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LINE NO.	ITEM NUMBER	DESCRIPTION	QTY ORDERED	UNIT PRICE	EXTENDED PRICE
1	TJRTL9D	TL-9 STABILIZATION PLATE, MODEL D FOR 1 5/8" TIPS	1	790.00	790.00
2		<p>NOTE: PRICES DO NOT INCLUDE SHIPPING. SHIPPING CHARGES WILL BE DETERMINED AT TIME OF SHIPPING.</p> <div data-bbox="487 1336 880 1727" data-label="Text" style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p>If you support this Lmk- I will get an updated quote from IPS. (Rough cost)</p> </div>			

Comments

By:

Kevin O'Brien

Pete Fournier resignation from the Development Review Board:

August 24, 2023

To City Manager Nicolas Storrellicastro,

[REDACTED]
For years I have been active in the affairs of this city [REDACTED]

[REDACTED] I have come to the realization it is time I take a backseat in the many tasks I have been involved in. With that in mind I would like to make you aware I am resigning my position on the Development Rerview Board and from any other position I may still belong to.

I have not always been in agreement with some of the decisions that have been made but I find the many decisions have been the best for Barre's needs and want. With that I am comfortable.

I thank you for the opportunity I have had in being involved in the affairs of the city. I may be a boy from down country but I have come to love all that is Barre, for that I am thankful.

With this message I am making it official I hereby resign any and all positions I have in the city, but I also wish to make it known my voice and opinion will continue to be made and known in the affairs of the city . For example, West Patterson Street is of much importance to the residents of Bathelder Street, Cedar Street, Circle Street and surrounding side streets that the City should take considerable effort to clean and reopen West Patterson Street.

My best wishes to you, the staff, and the City Fathers in the running of this beautiful city.

Pete Fournier
Ulysse (Pete) Fournier Jr

Jeffrey Tuper-Giles resignation from the Development Review Board:

From: Jeffrey Tuper-Giles [REDACTED]
Sent: Thursday, August 24, 2023 10:14 AM
To: Janet Shatney <PPADirector@barrecity.org>
Subject: DRB Resignation

Dear Janet,

I am writing to formally resign from my position as a member of the DRB effective immediately. [REDACTED]
[REDACTED]

Serving has been an incredibly rewarding experience, and I am grateful for the opportunity to have contributed to the betterment of our community. Over the course of my tenure, I have witnessed the dedication and hard work of my fellow board members in addressing the various challenges and opportunities our city faces.

However, after careful consideration, I have decided that it is time for me to step down from my position on the board. This decision was not easy to make, as I have developed a deep appreciation for the work that the DRB does and the positive impact it has on our city's residents.

I want to express my heartfelt gratitude to you and the entire team for the support, collaboration, and camaraderie I have experienced during my time as a member. I will always look back on this experience with pride and a sense of accomplishment.

Please consider this letter as my official notice of resignation from the DRB. I look forward to seeing the continued positive impact of the board.

Thank you again for the opportunity to serve our community. I wish the DRB ongoing success. Feel free to reach out if needed [REDACTED]

Sincerely,

Jeffrey

Ellen Sivret resignation from the Cemeteries Committee:

Re: Cemeteries, Recreation & Conservation Committee Split

Ellen Sivret - [REDACTED]

Wed 8/23/2023 6:40 PM

To: Nicolas Storellicastro <citymanager@barrecity.org>

Hi Nicholas,

I am sorry but I will not be able to be on either committee at this time, maybe another year.

Ellen

Michael Hellein resignation from the Transportation & Public Works Committee:

Resignation from the Transportation & Public Works Committee

Michael Hellein [REDACTED]

Thu 8/24/2023 11:40 AM

To: Jake Hemmerick <j.hemmerick@barrecity.org>

Cc: Nicolas Storellicastro <citymanager@barrecity.org>

Mayor and Councillors,

When I joined the Transportation Advisory Committee, it had many shortcomings. Agendas were not posted sufficiently in advance, and they often did not reflect the topics actually discussed in the meeting. Recording of minutes was routinely neglected. Advisement was informal, rather than provided by motion of the committee, and was generally not recorded.

I am proud of how the committee changed while I was a member, Vice Chair, and Chair. We adopted a published resident concern resolution process and created clear records of committee business. We created and saw adopted by City Council a safety-focused committee charge, and we updated that charge to reflect the scope of the reorganized Transportation & Public Works Committee.

Today, however, the committee faces structural challenges beyond the ones I signed up to work on, and as currently constituted it cannot effectively serve Barre City. The number of seats relative to the number of attending members makes quorum difficult if not impossible to reach. I had genuinely hoped that the committee reorganization would align committees with the departments of administrative government and create a clear pattern for consultation between staff and volunteers respecting both citizen input and the administrative authority required by the city's charter.

It is with the acknowledgment that these challenges remain that I submit my resignation from the Transportation & Public Works Committee, effective immediately, to focus my energies on the work of the Planning Commission.

Regards,

Michael Hellein

Mark Martin resignation from the Transportation & Public Works Committee:

Re: City Committee Membership

Mark [REDACTED]

Thu 8/24/2023 12:26 PM

To: Nicolas Storellicastro <citymanager@barrecity.org>

You don't often get email from [REDACTED] [Learn why this is important](#)

Hi Nicholas,

Thank you for clarifying my status. I wish to resign from the TPW committee. I feel my interest and experience would best serve the city if I served on the Cowpasture Committee.

I hope this email can serve as my resignation request. Please let me know if you need any thing else. All the best, Mark

Sent from my iPhone

City of Barre, Vermont
“Granite Center of the World”

ACTION ITEM BRIEFING MEMO
CITY COUNCIL AGENDA ITEM
CITY COUNCIL AGENDA: July 12, 2022

Consent Item No.: _____ **Discussion Item No.** _____ **Action Item No.** 8.A.

AGENDA ITEM DESCRIPTION: *First Reading and Public Hearing for revision to the Unified Development Ordinance for Accessory Dwelling Units*

SUBJECT: *Request review and comment by Council for any further revisions to the draft changes made to the ADU section of the Ordinance*

SUBMITTING DEPARTMENT or PERSON: *Janet Shatney, Planning, Permitting & Assessing Director, on behalf of the Barre City Planning Commission*

STAFF RECOMMENDATION: *Approve the made and approved by the Planning Commission.*

STRATEGIC OUTCOME/PRIOR ACTION: *Following recommended edits to ADU language as provided by Agency of Commerce and Community Development in the past.*

EXPENDITURE REQUIRED: *Not Applicable.*

FUNDING SOURCE(S): *Not Applicable.*

LEGAL AUTHORITY/REQUIREMENTS: *24 VSA Ch. 117*

BACKGROUND/SUPPLEMENTAL INFORMATION: *The Planning Commission has worked on these edits and approved and will make creating an ADU on someone’s property easier, and follows law.*

LINK(S): *None*

ATTACHMENTS: *See draft ADU language revision on next page.*

INTERESTED/AFFECTED PARTIES: *Barre City taxpayers, City of Barre Administration*

RECOMMENDED ACTION/MOTION: *Approve the revisions to the ADU language section, and move them to a second reading and public hearing to the next scheduled Council meeting.*

- (1) Non-residential space will not be located above residential space;
- (2) Walls and/or floors that separate residential and non-residential portions of the building will be sound-proofed;
- (3) Private entrance(s) to the dwelling units will be separated from the public and service entrance(s) to the non-residential portions of the building;
- (4) Impact of service and waste collection areas (noise, light, odors, etc.) on building residents will be minimized; and
- (5) Common open space, as required above, will be separated and screened from areas of the property accessible to the general public and from service areas.

3202 Accessory Dwelling

3202.A An accessory dwelling unit (ADU) must:

- (1) Be located within or ~~associated with an owner-occupied, single-family dwelling;~~
appurtenant to a single-family dwelling on an owner-occupied lot;
- (2) Be clearly subordinate to the primary dwelling;
- ~~(3) Share a driveway with the primary dwelling;~~
- (43) Have provisions for independent living, including sleeping, food preparation and sanitation in accordance with [Section 3012](#);
- (54) Not exceed 900 square feet or 30% of the habitable floor area of the primary dwelling (prior to the creation of the ADU), whichever is greater;
- ~~(6) Not have more than 2 bedrooms;~~
- (75) ~~Meet the~~ **Shall be exempt from the** minimum parking requirements for residential uses of [Section 3104](#);
- (86) Meet the applicable dimensional standards of the zoning district; and
- (97) Meet the water supply and wastewater disposal standards of [Section 3024](#).

3202.B A lot must not have more than one accessory dwelling unit.

3202.C The landowner must reside on the property, but may live in either the primary or accessory dwelling unit.

3202.D An accessory dwelling unit will be considered an accessory use of residential property and will not require site plan approval.

3202.E An accessory dwelling unit will not be included in the calculation of residential density.



City of Barre, Vermont

“Granite Center of the World”

**ACTION ITEM BRIEFING MEMO
CITY COUNCIL AGENDA ITEM
CITY COUNCIL AGENDA: 08-29-23**

Consent Item No.: _____ **Discussion Item No.** _____ **Action Item No.** 8C

AGENDA ITEM DESCRIPTION:

Approve merging CV Council on Aging and RSVP voter-approved funding requests

SUBJECT: *Same*

SUBMITTING DEPARTMENT/PERSON: *Carol Dawes, clerk/treasurer*

STAFF RECOMMENDATION: *Approve merger*

STRATEGIC OUTCOME/PRIOR ACTION: *Not applicable*

EXPENDITURE REQUIRED: *None.*

FUNDING SOURCE(S): *Not applicable.*

LEGAL AUTHORITY/REQUIREMENTS:

Outside Organization Funding Policy – established by the Council to “establish a fair, consistent, and predicible process for consideration by the City Manager, Council, and voters of outside organization funding requests from the City’s general fund budget...”

BACKGROUND/SUPPLEMENTAL INFORMATION:

Central VT Council on Aging and Retired Senior Volunteer Program (RSVP) have been receiving voter-approved funding since at least FY2001. The two organizations are now under the CVCOA umbrella, and CVCOA is asking that they be treated as one funding request going forward. The merger will reduce staff time and costs associated with accounting for the quarterly payments and mailing two checks per quarter. The total amount of funding remains the same: \$18,000. See attached request letter from CVCOA.

LINK(S): *Not applicable*

ATTACHMENTS: *Request letter from Central VT Council on Aging*

INTERESTED/AFFECTED PARTIES: *Clerk/Treasurer, Assistant Treasurer, Finance Department*

RECOMMENDED ACTION/MOTION:

Approve merger of CVCOA and RSVP funding requests into one request from CVCOA, beginning with 2024 town meeting day election for FY25 funding request.



Supporting Central Vermonters to Age with Dignity and Choice
CVCOA Helpline: 1-802-477-1364

Dear Members of the Council,

Central Vermont Council on Aging (CVCOA) and AmeriCorps Seniors RSVP program of Central Vermont and the Northeast Kingdom (RSVP) have applied for town funding from Barre separately in the past. Both CVCOA and RSVP rely on and consistently receive appropriations from the town of Barre. Thank you for supporting our work!

RSVP is an AmeriCorps Seniors program that receives grant funding from AmeriCorps. CVCOA is the official program station for RSVP.

In the past, CVCOA and RSVP applied for town funding separately. Going forward, we would like to simplify our process by combining the CVCOA and AmeriCorps Seniors RSVP program applications into one town funding appropriations request, while keeping the total request amount the same. This allows our development staff to address all town funding requests and reports and allocate funding to the appropriate designations. The total combined request would be \$18,000 (\$15,000 CVCOA and \$3,000 RSVP, level funding).

We have already combined these reports and requests in several towns, which adds clarity for the public, who support our work, while streamlining our organization's process.

Thank you for your consideration of this proposed change. Please let us know if we can answer any questions or attend an upcoming meeting to provide more information.

Sincerely,

Luke Rackers
Director of Development and Communications